

## **TORs of APDs for APIIATP**

### **1. Assistant Project Director, Institution Development :**

Qualification	:	Post Graduate in Social Sciences, Social Work, Management or Planning
age	:	Below 50 years as on 30 June 2017
Experience Required	:	<ul style="list-style-type: none"><li>- Minimum 5 years of experience of working in community mobilization, formation and strengthening of CBOs, institution development, capacity building, and training</li><li>- Experience of working in a bilateral/multi-lateral project (such as World Bank, FAO, IFAD, JICA, DFID) will be an advantage</li><li>- computer proficiency</li><li>- Demonstrated documentation skills</li><li>- Fluency in oral and written Telugu and English languages.</li></ul>
Salary	:	Rs 32000/-

#### **Duties/Responsibilities:**

1. Report to the District Project Director, APIIATP
2. Supervise all the pre-planning and planning activities including preparation of Tank Development Plans (TDP)
3. Guide SOs in selection of para workers and their training
4. Monitor all CB and ID activities in the districts
5. Collect periodic data on all project components (Agriculture, Fisheries, Groundwater) and validate before entering in project MIS.
6. Facilitate field visits by PMU Experts for progress monitoring
7. Facilitate field visits by External MLE Agency staff for periodic assessment and data collection
8. Any other project related tasks assigned by the DPD/PMU

### **2. Assistant Project Director, M&E/MIS :**

Qualification	:	Post Graduate in Social Sciences/ Social Work/ Computer Sciences/ Management or Planning
Age	:	Below 55 years as on 30 June 2017
Experience Required	:	-Minimum 5 years of experience of in monitoring

and evaluation, and data collection and analysis.

-Experience of working in a bilateral/multi-lateral project (such as World Bank, FAO, IFAD, JICA, DFID) will be an added advantage.

-Superior computer proficiency

- Demonstrated documentation skills

Salary : Rs 32000/-

### **Duties/Responsibilities:**

1. Report to the District Project Director, APIIATP
2. Co-ordinate with all project staff, SO staff, external MLE agency to ensure streamlined MLE operations (input-output, thematic studies, external monitoring)
3. Generate regular Input-Output monitoring reports as required by DPD/PMU
4. Ensure timely collection of data and reports from SOs .
5. Entering of all the data pertaining to APIIATP
6. Analyse and present data in consultation with the District Project Director and team members
7. Regular field visits for process learning and monitoring of WUA Records
8. Any other project related task assigned by the DPD/PMU.

### **3. Assistant Project Director, PGM :**

Qualification : Post Graduate in Social Sciences/ Sociology/Social Work/Rural Development or Graduate in agriculture, natural sciences, or engineering

Age : Below 55 years as on 30 June 2017

Experience Required :

- Minimum 5 years of experience in community, mobilisation and formation and strengthening of Ground water user groups
- Experience in conducting training for farmer groups
- Experience in data collection, analysis, and report writing
- Experience of working in a bilateral/multi-lateral project (such as World Bank, FAO, IFAD, JICA) will be an added advantage
- computer proficiency
- Demonstrated documentation skills

Salary : Rs 32000/-

## **Duties/Responsibilities:**

1. Report to the Deputy Director, Ground Water Department (Implementing Agency for Participatory Groundwater Management sub-component)
2. Form PGM Groups & Training
  - Organize Monthly PGM group meetings
  - Establish linkage of PGM groups with line departments, SO team, WUA.
  - Guide the SO Team in conducting training & exposure visits
3. PHM Data Analysis & Crop Water Budgeting
  - Monitor PHM data collection, display and HMR book keeping by PGM Volunteers
  - Collect, computerize and analyze PHM data for each PGM Tank
  - Assist the District Nodal Officer in PHM data analysis and preparation of reports
  - Preparation of analysis reports using Non-formal Education methodology
  - Organize CWB Workshop and CWB-Field days.
4. Crop Water Budgeting
  - Coordinate Annual (pre-rabbi) Crop Water Budgeting Workshop
  - Facilitate SO Team, Farmer Resource Persons/ Para worker and WUA to efficiently organize the CWB Workshop and Field days
  - Share PGM data with WUA through SO staff
4. Water Use Efficiency
  - Promote efficient water use methods in PGM meetings
  - Promote IWMT adoption through linkages
6. Groundwater Sharing
  - Identify and encourage groundwater sharing
  - Facilitate 'Groundwater sharing agreement'
  - Coordinate with Groundwater Department and WUA in execution of groundwater sharing scheme
  - Collect periodic data on groundwater shared and returns
7. Participate in all project review meetings conducted by DPD/PMU
8. Any other project related task assigned by the DD(GW)/PMU

Sd/- 05.08.2017

SPD/APIIATP

